

THE COFFEE INDUSTRY REGULATION ACT 1948
THE COFFEE INDUSTRY REGULATIONS 1953 (REG. 5 & 6)

APPLICATION FOR A COFFEE WORKS LICENCE

Name of Applicant.....

Address.....

Mailing
Address.....

TRN.....

Telephone No.....

Facsimile No.....

E-mail Address.....

Website Address.....

Year Business Commenced.....

Names of
Directors.....

.....

Name of Chief Executive Officer or Equivalent.....

New Application []

Renewal []

The completed application form must be returned with the application processing fee of \$10,000.00 along with the completed Annex 1A (which is attached) and the following documents:

For New Applications

- (i) A valid licence under the Factories Act
- (ii) A valid provisional permit or licence under the Natural Resources and Conservation Authority Act
- (iii) A detailed description of the proposed process
- (iv) Incorporation documents
- (v) A Banker's Reference
- (vi) References from two (2) business Associates
- (vii) List of Key Personnel (including CEO/Manager and Factory/Plant Manager) and Qualifications

For Renewals

- (i) A valid licence under the Factories Act
- (ii) A valid provisional permit or licence the Natural Resources and Conservation Authority Act
- (iii) List of Key Personnel (including CEO/Manager and Factory/Plant Manager) and Qualifications
- (iv) A Banker's Reference

Date: _____

Name: _____

Title: _____

Signature: _____

NB. *Coffee Processors are the processors of coffee berries whilst coffee manufacturers manufacture green beans into roasted coffee and other coffee products.*

+ *Applicants must exhibit a farm/production capacity of at least 6,000 boxes of cherry coffee (evidenced by records/reports of the last 3 years)*

** Please note that the deadline for submission of all applications is [March 31] [July 31] [November 30] whichever date arrives first.. Applications submitted after this date will attract a late application fee of \$20,000.

Please also note that a response will be sent to you within 7 days of receipt of the application. No incomplete application will be logged and/or processed. If a licence is not granted, the sum of \$5,000.00 will be refunded to the applicant.